



**County of Orange**

# MEMO

**DATE:** June 1, 2010

**TO:** Development Processing Review Committee

**FROM:** Francisco Alonso, Assistant Director, OC Planning

**SUBJECT:** DPRC Meeting Minutes – May 10, 2010

A meeting of the Development Processing Review Committee was held on Monday, May 10, 2010, at 1:30 p.m. in the H. G. Osborne Building, on the Eighth Floor, in Conference Room 808.

The following persons were in attendance:

## MEMBERS

Jay Bullock – Planning Solutions, (Chair) (2<sup>nd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4<sup>th</sup> District)

## GUESTS

Brian Diaz – Recupero & Associates, Inc.  
Dan Hosseinzadeh – MBK Homes  
Jeff Okamoto – RBF Consulting  
Jessica Toohey – Huitt-Zollars, Inc.

## STAFF

Rick LeFeuvre – Interim Director, OC Planning  
Michael Balsamo – OC Planning, Manager, General Land Use Planning  
Laree Brommer – OC Planning, Manager, Land Use Planned Communities  
David Shepherd – OC Planning, Manager, Land Use Planned Communities  
Juanita Smithy – OC Planning, DPRC Secretary  
Chuck Stanfield – OC Engineering, Manager, Building Inspection

## MEMBERS ABSENT

Fred Amer – RBF Consulting (5<sup>th</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Thomas Grable – Tri-Pointe Homes (5<sup>th</sup> District)  
Jackie Hare – J. L. Hare Associates, Inc. (2<sup>nd</sup> District)  
Lee Lowrey – Lowrey Pacific Capital (1<sup>st</sup> District)  
Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)

**1. Approval of Meeting Minutes for April 12, 2010**

The meeting minutes for April 12, 2010, were moved by Carl Taylor for approval with a minor change and seconded by Joe Lambert.

**2. Planning Department Update**

- Fee Ordinance implemented the first of May.
- Mike Balsamo discussed special events; specifically the Giracci Vineyards in Santiago Canyon.
- Medical marijuana workshop and parking analysis update will be presented to the Planning Commission in the future.
- Chuck Stanfield indicated the building inspectors are training to do construction inspection. Grading inspectors are training on subdivision improvement plans, water quality and NPDES.
- Dr. J. T. Yean transferred to Planning from Watershed to assist with plan check.
- Dave Shepherd stated an SOQ was released this week for land use planning.
- Laree Brommer indicated the new OC Planning flowcharts are on-line.

**3. OCFA Standard Conditions Review and Discussions**

- Discussion to coordinate meeting to address Standard Conditions of Approval.

**4. DPRC Meeting Schedule for 2010**

- Chair appointed Carl Taylor to create a matrix of the DPRC members' availability for the remainder of 2010 and report back next month.

**5. Other Business**

None

**6. Next Meeting**

The next meeting of the Development Processing Review Committee will be held on Monday, June 14, 2010, at 1:30 pm.